NOTICE OF OPEN MEETING \& VOTE TO<br>CLOSE PART OF THE MEETING<br>AGENDA<br>COUNCIL MEETING<br>City of Moberly<br>City Council Room - Moberly City Hall<br>101 West Reed Street<br>October 05, 2020<br>6:00 PM<br>AMENDED AGENDA

## Posted:

Pledge of Allegiance
Roll Call
Approval of Agenda
Recognition of Visitors
Communications, Requests, Informational Items \& Consent Calendar

1. Presentation from Jeff Arp, MIRMA to present the recent Safety Grant Awards
2. A request from Jeremy Kitchen to hold their annual Cowboy's for Christmas parade on November 7, 2020.
3. Resignation of City Clerk

Public Hearing and Receipt of Bids

## Ordinances \& Resolutions

4. An Ordinance Amending Section 42-293 Relating to Sewers
5. An Ordinance Amending Section Three Of Ordinance Number 9616.
6. An Ordinance Approving The First Amendment To The Collective Bargaining Agreement Between The City Of Moberly, Missouri And The Local 2671, International Association Of Firefighters
7. A Resolution Authorizing And Accepting Change Order Number 3 To The Contract With Willis Bros. Inc., For The Harrison And Garfield Project.
8. A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Official Reports
9. Report from Chamber of Commerce on Junk Junction.

Anything Else to Come Before the Council
10. Consideration of a Motion to Adjourn to a Work Session followed by a Closed Session to discuss the status of pending negotiated contract (MO Statute 610.021) (12)

## Adjournment

We invite you to attend virtually by viewing it live on the City of Moberly You Tube Live Channel, Facebook page. A link to the City's Channel can be found on our website's main page at www.cityofmoberly.com. The public is invited to attend the Council meeting. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.

Date: October 5, 2020

Agenda Item: A request from Jeremy Kitchen to hold their annual Cowboy's for Christmas parade on November 7, 2020.

## Summary:

Request to hold the annual Cowboy's for Christmas parade on 11-07-2020.
Parade will begin at noon at the Lodge in Rothwell Park. Parade will go south on Rothwell Park Road, across the dam to the war memorial where it will turn north on Holman Road to Concannon St. East on Concannon St to Johnson Street, south on Johnson St. to W. Rollins, west on W. Rollins to College Ave, south on College Ave to Fisk Ave, west on Fisk Ave to Rothwell Park Road at maintenance building, north on Rothwell Park Road, turning left at James Youth Cabin and returning to the Lodge where parade will end. Contact person is Jeremy Kitchen, 660-676-0634. They expect 50 animal units to participate and have six people to assist with traffic along the parade route.

## Recommended Action Approve this request.

Fund Name: N/A

Account Number: 0.00

Available Budget \$: N/A


# APPLICATION FOR PARADE PERMIT <br> City of Moberly, Missouri 

Date: $\quad \theta / 2 / 20$

1. Organization/Agency requesting permit: Cowboys For Christ mos
2. Name of Person making Application: Jereny tithe Contact Person: Jeremy Kitchen phone: 660-6)6-06 34
3. Date of Parade: $1 / \angle>/ 20$ Start Time: Noon
4. Staging Area: The Lodge at Rothwell Park
5. Approximate Number of Units Participating in Parade:
A. Bands
D. Foot Units
B. Motorized Units $\qquad$ E. Animal Units $\qquad$
C. Floats $\qquad$ F. Others $\qquad$

Total Number of Units: So
See attached Map
6. Parade Route and ending point: Start at the Lodge in Roth well Parle Go down Rothwell Park Rd, turn Left on Holman Bd, Turn $R t$ on Concannon st, Continue on Johnston st, torn Rt on wrolips, Left on college ave, $R t$ un Fisk ave, turn $R t$ at Roth wall lark to
7. Will organization or parade participants be dispersing any items during the the Loggle parade? YesNo If yes, what? $\qquad$
8. Will organization or agency furnish personnel to assist the police with sccurity or traffic along the parade route? Yes $\square$ No If so, how many? $\qquad$
9. Have read and agree to the rules outlined in the parade permit. Yes $\square$ No $\square$
10. Signature of Applicant:

11. Approved:
 Disapproved $\qquad$
12. By authority of:


Date 09 OH $2 v$
(Chief of Police)
Google Maps

Google Maps

Date: October 5, 2020

Agenda Item: An Ordinance Amending Section 42-293 Relating to Sewers
Summary: The current City Code lacks specific authority to abate private sewer defects and charge the property owner for the repairs. Sewer defects in private laterals can cause damage to streets, alleys, and block sewer mains when the lateral or the lateral connection to the City main fails. This ordinance provides authority for the City to charge the customer in the event that the customer does not correct the defect.

Recommended
Action: Approve this ordinance.
Fund Name: N/A

Account Number: N/A
Available Budget \$: N/A

$\qquad$ ORDINANCE NO: $\qquad$ AN ORDINANCE AMENDING SECTION 42-293 RELATING TO SEWERS.

Whereas, Section 42-293 of the Moberly City Code provides for penalties for violations of Chapter 42, Article IV, Sewers; and

Whereas, the existing penalty provisions are not adequate to remedy various violations of the Code related to sewers and city staff requires greater authority to repair sewer infrastructure when customers fail or refuse to do so; and

Whereas, city staff proposes that when customers fail and refuse to follow the code that the city be authorized to correct violations at the cost of the owner and the cost thereof constitute a lien against the owner's property.

## NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI TO WIT:

SECTION ONE: Chapter 42, Article IV, Section 42-293 is hereby amended to read as follows:

## Sec. 42-293. Violations and penalties.

Any person found to be violating any provisions of this article, except section 42-294, shall be served by the city with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violation. If a person refuses to comply with the written notice the city shall have the right and authority to correct the violation at the cost of the owner and the cost thereof shall constitute a lien against the owner's property Any person who continues any violation beyond the time limit provided for in the notice shall, upon conviction, be guilty of a misdemeanor and shall become liable to the city for any expense, loss or damage occasioned the city by reason of such violation.

SECTION TWO: This ordinance shall be in full force and effect upon passage by the City Council.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 5 day of October, 2020.

Presiding Officer at Meeting

## ATTEST:

City Clerk

Community
Department: Development
Date: October 5, 2020

Agenda Item: An Ordinance Amending Section Three Of Ordinance Number 9616.
Summary: The Planning and Zoning Commission approved amendments to the City Code for the mobile food vendors and mobile food trucks at the July 27, 2020 meeting. Due to the increasing interest in operation of Mobile Food Trucks within the city limits, and codes not currently applicable to these specific operations; recommendations for safeguards to protect the public are necessary.

## Recommended

Action: Approve this ordinance.
Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A


BILL NO: $\qquad$ ORDINANCE NO: $\qquad$

## AN ORDINANCE AMENDING SECTION THREE OF ORDINANCE NUMBER 9616.

WHEREAS, Ordinance 9616 was adopted on August 17, 2020, and pertained to the use of Food Trucks; and

WHEREAS, Section Three of said Ordinance set forth regulations for the operation of Food Trucks under Sec. 46-146 of the City Code; and

WHEREAS, Sec. 46-146 was already in use at that time having been adopted for Medical Marijuana Dispensaries on March 18, 2019; and

WHEREAS, city staff recommends amending Section Three of Ordinance 9616 by changing the reference to Sec. 46-146 to Sec. 46-153.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI TO WIT:

SECTION ONE: Section Three of Ordinance No. 9616 is hereby amended by changing the Section reference from Sec. 46-146 to Sec. 46-153.

SECTION TWO: This ordinance shall be in full force and effect upon passage by the City Council.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this $5^{\text {th }}$ day of October, 2020.

## Presiding Officer at Meeting

## ATTEST:

## City Clerk

Department: Administration
Date: October 5, 2020

Agenda Item: An Ordinance amending the CBA with the Fire Union.
Summary: The Fire Union determined that the existing Minimum Credentials for new employees which included "Certified First Responder Required" was not realistic and should be changed to "Certified First Responder Preferred." The CBA with the union requires that any amendment be in writing and agreed to by both parties. The Union has approved the amendment. This Ordinance reflects the city's acceptance of the amendment.

## Recommended

Action: Approve this ordinance
Fund Name: N/A

Account Number: N/A
Available Budget \$: N/A

$\qquad$
$\qquad$

# AN ORDINANCE APPROVING THE FIRST AMENDMENT TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF MOBERLY, MISSOURI AND THE LOCAL 2671, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS. 

## NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:

SECTION ONE: Local 2671, International Association of Firefighters (the "Union" along with the "City" may be collectively referred to herein as the "Parties") and the City entered into a Collective Bargaining Agreement (the "Agreement") which was approved by Ordinance Number 9564 on December 16, 2019.

SECTION TWO: Section 4.02 of the Agreement provides that it may be amended in writing which amendment becomes effective when signed by both parties.

SECTION: Attached hereto is a proposed First Amendment to the Agreement which has been approved by the Union and which provides for amending Section 2.14. 3.) 4. as follows: Certified Missouri EMT license preferred, Certified First Responder Preferred.

SECTION FOUR: The First Amendment is hereby approved, and the Mayor, City Manager and Fire Chief are hereby authorized to execute the Agreement on behalf of the City.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this $21^{\text {st }}$ day of September, 2020.

Presiding Officer at Meeting

## ATTEST:

## FIRST AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT

This First Amendment to the Collective Bargaining Agreement (the "Agreement") between the City of Moberly (the "City") and Local 2671, International Association of Firefighters (the "Union" along with the "City" may be collectively referred to herein as the "Parties") is as follows:

WHEREAS, the Union approved and presented the Agreement to the City which was then approved by the City by Ordinance Number 9564 on December 16, 2019; and

WHEREAS, Section 4.02 of the Agreement provides that it may be amended in writing which amendment becomes effective when signed by both parties; and WHEREAS, the Union desires to amend Section 2.14, 3.) 4. as follows:
"4. Certified Missouri EMT license preferred, Certified First Responder Preferred;"

NOW, THEREFORE, the Parties hereby adopt the following amendment to their Agreement:
Section 2.14 Promotions and Hiring
3.) Minimum Credentials for New Employees:
4. Certified Missouri EMT license preferred, Certified First Responder preferred;

## APPROVAL OF AMENDMENT

The following persons by endorsing this Amendment represent that they are authorized to act on behalf of the City of Moberly, Missouri and Local 2671 of the International Association of Firefighters.

$\overline{\text { Jerry Jeffrey, Mayor }} \overline{\text { Date }}$
$\overline{\text { Brian Crane, City Manager }} \overline{\text { Date }}$
Jerry Washam, Acting Fire Chief Date

## City Council Agenda Summary

Department: Public Works
Date: October 5, 2020

Agenda Item: A Resolution Authorizing And Accepting Change Order Number 3 To The Contract With Willis Bros. Inc., For The Harrison And Garfield Project.

Summary: Please find attached the change order with a decrease of $(\$ 1,683.88)$ for decrease in straight back curb and gutter (line 14) and curb inlet (line 21).

The contract price prior to this change order was $\$ 1,327,554.30$. The new price is $\$ 1,325,870.42$.

Staff recommends approval of this.

## Recommended

Action: Approve this resolution.
Fund Name: Transportation Trust
Account Number: 600.178.5409
Available Budget \$: 369,471.50

| ATTACHMENTS: |  |  | Roll Call | Aye | Nay |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\qquad$ Memo $\qquad$ Staff Report $\qquad$ Correspondence $\qquad$ Bid Tabulation $\qquad$ P/C Recommendation $\qquad$ P/C Minutes $\qquad$ Application $\qquad$ Citizen $\qquad$ Consultant Report |  | Mayor <br> M <br> Council <br> M <br> M <br> M <br> M | S $\qquad$ Jeffrey <br> il Member $\qquad$ Brubaker $\qquad$ Kimmons $\square$ Davis <br> S $\qquad$ Kyser | - - - $\bar{Z}$ Passed |  |

$\qquad$

A RESOLUTION AUTHORIZING AND ACCEPTING CHANGE ORDER NUMBER 3 TO THE CONTRACT WITH WILLIS BROS. INC., FOR THE HARRISON AND GARFIELD PROJECT.

WHEREAS, on November 4, 2019, this Council adopted Ordinance No. 9555 and authorized a contract with Willis Bros. Inc., to complete the Harrison and Garfield project; and

WHEREAS, a Change Order has been submitted by Willis Bros. Inc., concerning a reduction in the contract amount of $\mathbf{\$ 1 , 6 8 3 . 8 8}$ because of a decrease in quantity for straight back curb and gutters and curb inlet; and

WHEREAS, staff recommends that the council authorize acceptance of the Change Order and authorize the City Manager to executed said Order.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby accepts and approves the attached Change Order and authorizes the City Manager to execute the Change Order on behalf of the City and to take such further action as may be necessary to carry out the intent of this Resolution.

RESOLVED this 5th day of October, 2020, by the Council of the City of Moberly, Missouri.

ATTEST:

## City Clerk

Date of Issuance: 9/10/20
Owner: City of Moberly
Contractor: Willis Bros., Inc.
Engineer: Bartlett \& West
Project: Harrison Ave and Garfield Street Project

Effective Date: 9/10/20
Owner's Contract No.: 19254.020
Contractor's Project No.: 19254.020
Engineer's Project No.: 19254.020
Contract Name: Harrison Ave and Garfield Street Project

The Contract is modified as follows upon execution of this Change Order:

## Description:

Line item 14, Straight Back Curb \& Gutter (APWA CG-1): decrease quantity by 337 LF.
Line item 16, $15^{\prime \prime}$ HP Storm Pipe: increase quantity by 75 LF.
Line item 21, $4^{\prime} \times 4^{\prime}$ APWA Type II Curb Inlet: decrease quantity by 1 EA.
Line item 22, $3^{\prime} \times 2^{\prime}$ High Flow Grated Curb Inlet: increase quantity by 1 EA .
Line Item 23, 15" CMP End Section: increase quantity by 1 EA.
Line item 24, Drain Basin with Dome Grate: increase quantity by 3 EA.
Line item 25. Insert-a-Tee (Pipe to Pipe Connections): increase quantity by 4 EA.
Line Item 27, $4^{\prime \prime}$ PCC Sidewalk: increase quantity by 25 SY .
Line Items 67, $6^{\prime \prime}$ C900 PR 235 PVC: increase quantity by 20 LF.
Line item 70, Abandon Existing Waterline: increase quantity by 1 EA.
Line item 71, Granular Surface and compaction: increase quantity by 11 SY.
Add line item 74, Additional Removals for Harrison \& Carpenter Drainage Extension, 1 LS, unit price of $\$ 950 /$ LS.

Attachments:
Harrison and Carpenter Additional Drainage

| CHANGE IN CONTRACT PRICE Original Contract Price: | CHANGE IN CONTRACT TIMES <br> [note changes in Milestones if applicable] <br> Original Contract Times: <br> Substantial Completion: 180 days |
| :---: | :---: |
| \$ 1,235,917.00 | Ready for Final Payment: 210 days |
|  | days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. 1 to No. 2 : $\qquad$ | [Increase] [Decrease] from previously approved Change Orders No. 1 to No. 1 : <br> Substantial Completion: 30 days |
| \$91,637.30 | Ready for Final Payment: 30 days |
|  | days |
| Contract Price prior to this Change Order: | Contract Times prior to this Change Order: Substantial Completion: 210 days |
| \$ 1,327,554.30 | Ready for Final Payment: $\mathbf{2 4 0 0}$ days |
|  | days or dates |
| [Decrease] of this Change Order: | [Increase] of this Change Order: Substantial Completion: N/A |
| \$ $\mathbf{- 1 , 6 8 3 . 8 8}$ | Ready for Final Payment: N/A |
|  | days or dates |
| Contract Price incorporating this Change Order: | Contract Times with all approved Change Orders: <br> Substantial Completion: 210 days |
| \$ 1,325,870.42 | Ready for Final Payment: $\mathbf{2 4 0}$ days |
|  | days or dates |

RECOMMENDED: ACCEPTED:
By: $\quad \frac{\text { Austin Johnson }}{\text { Engineer (if required) }}$

By: Engineer (if required)

| Title: | Project Manager |
| :--- | :--- |
| Date: $9 / 10 / 2020$ |  | Title

Date: 9/10/2020 Date
 By:
 Contractor (Authorized Signature)


Approved by Funding Agency (if applicable)
By: Date:
Title: $\qquad$


# City of Moberly <br> City Council Agenda Summary 

Agenda Number:
Department: City Clerk
Date: October 5, 2020

Agenda Item: A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

Summary: Appropriation Resolution.

## Recommended

Action: Please approve this Resolution.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

$\qquad$

## A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$324,541.74.

WHEREAS, the funds are to be disbursed as follows;
SECTION 1: There is hereby appropriated out of the General Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ \mathbf{1 1 0 , 2 1 8 . 1 2}$.
SECTION 2: There is hereby appropriated out of the Payroll Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ 2,271.71$.
SECTION 3: There is hereby appropriated out of the Solid Waste Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\mathbf{\$ 3 0 . 0 9}$.
SECTION 4: There is hereby appropriated out of the Parks and Recreation Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\mathbf{\$ 2 1 , 2 8 3 . 1 3}$.
SECTION 5: There is hereby appropriated out of the Airport Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ \mathbf{1 0 , 3 5 0 . 4 7}$.
SECTION 6: There is hereby appropriated out of the Utilities Collection Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ 160.67$.
SECTION 7: There is hereby appropriated out of the Utilities OP \& Maintenance Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\mathbf{\$ 5 4 , 0 5 7 . 7 5}$.
SECTION 8: There is hereby appropriated out of the Utilities OP Reserve Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\mathbf{\$ 1 0 , 4 2 6 . 9 7}$.
SECTION 9: There is hereby appropriated out of the Capital Improvement Trust Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\mathbf{\$ 1 1 , 4 2 5 . 6 0}$.
SECTION 10: There is hereby appropriated out of the Utilities Consumers Secure Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\mathbf{\$ 1 2 5 . 0 0}$.
SECTION 11: There is hereby appropriated out of the 2004B SRF Bonds Debt. Service Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ \mathbf{3 7 , 9 0 0 . 1 5}$.
SECTION 12: There is hereby appropriated out of the 2006A SRF Bonds Debt. Service Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ 27,495.96$.
SECTION 13: There is hereby appropriated out of the 2004C Bonds Debt Service Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ \mathbf{2 6 , 1 8 7 . 9 7}$.
SECTION 14: There is hereby appropriated out of the Emergency Telephone Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ 7,652.13$.
SECTION 15: There is hereby appropriated out of the Transportation Trust Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ 682.20$.
SECTION 16: There is hereby appropriated out of the Street Improvement Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\underline{\mathbf{1}, \mathbf{0 1 1 . 8 2}}$.
SECTION 17: There is hereby appropriated out of the Downtown CID Property Tax Fund of the Treasury of the City of Moberly, Missouri to pay expenses due October 5, 2020 in the amount of $\$ \mathbf{3 , 2 6 2 . 0 0}$.

NOW, THEREFORE, the Moberly City Council authorizes these expenditures.
RESOLVED this 5th day of October 2020 by the Council of the City of Moberly, Missouri.

## ATTEST:

Presiding Officer

## City Clerk

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated in the several funds covered by this resolution to meet the requirements of thispesolution.


EXPENSES PAID SEPT 17,2020 - OCT 1, 2020 FOR THE FOLLOWING FUNDS ARE TO BE INCLUDED WITH THE OCTOBER 5, 2020 APPROPRIATION RESOLUTION TOTAL.

General Fund
Payroll Fund
Solid Waste Fund
Parks and Recreation Fund
Airport Fund
Utilities Collection Fund
Utilities OP \& Maintenance Fund
Utilities OP Reserve Fund
Capital Improvement Trust Fund
Utilities Consumers Secure Fund
2004B SRF Bonds Debt Service Fund
2006A SRF Bonds Debt Service Fund
2004C Bonds Debt Service Fund
Emergency Telephone Fund
Transportation Trust Fund
Street Improvement Fund
Downtown CID Prop. Tax Fund

## Total

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated to cover the above funds.


City Treasurer, City of Moberly, Missouri

bank\# bank name

| 84591 9/21/2020 | 2643 UNITED WAY | 1,279.71 |
| :---: | :---: | :---: |
| 84592 9/21/2020 | 2646 VALIC | 992.00 |
| 84593 Thru 84615 |  |  |
| 84616 9/25/2020 | 5597 FINCHER ALEX | 300.00 |
| 84617 9/25/2020 | 2975 BRENNTAG MID SOUTH INC | 2,287.86 |
| 84618 9/25/2020 | 2738 MO DEPT OF Natural resources | 75.00 |
| 84619 9/25/2020 | 2030 MUEHE HAROLD | 1,250.00 |
| 84620 9/25/2020 | 2556 PETTY CASH | 200.00 |
| 84621 10/01/2020 | 2903 ABAN PEST CONTROL INC | 215.00 |
| 84622 10/01/2020 | 4693 ADVANCED TURF SOLUTIONS | 1,307.83 |
| 84623 10/01/2020 | 1 ALTORFER INC | 114.20 |
| 84624 10/01/2020 | 6120 AMAZON CAPITAL SERVICES | 355.79 |
| 84625 10/01/2020 | 6 AMEREN MISSOURI | 16.01 |
| 84626 10/01/2020 | 17 AT\&T 5001 | 7,652.13 |
| 84627 10/01/2020 | 3808 ATCO INTERNATIONAL | 132.00 |
| 84628 10/01/2020 | 15 AUSTIN COFFEE SERVICE | 255.15 |
| 84629 10/01/2020 | 5632 AXON ENTERPRISE INC | 19,128.00 |
| 84630 10/01/2020 | 2885 BOTKINS TRUCKINC LLC | 211.41 |
| 84631 10/01/2020 | 5921 BUFFINGTON LAINY | 25.00 |
| 84632 10/01/2020 | 424 BUTLER SUPPLY INC | 415.30 |
| 84633 10/01/2020 | 591 CASON BUILDINC MAINTENANCE INC | 3,078.70 |
| 84634 10/01/2020 | 843 CHEMCO INDUSTRIES INC | 234.51 |
| 84635 10/01/2020 | 1301 CINTAS CORPORATION | 96.51 |
| 84636 10/01/2020 | 3137 CINTAS CORPORATION \#379 | 54.58 |
| 84637 10/01/2020 | 6231 CLARK PRODUCE AUCTION, LLC | 610.00 |
| 84638 10/01/2020 | 653 COE EQUIPMENT | 92.33 |
| 84639 10/01/2020 | 1498 COONCE VELMA | 100.00 |
| 84640 10/01/2020 | 2645 CORE \& MAIN LP | 1,166.85 |
| 84641 10/01/2020 | 678 CROWN POWER \& EQUIPMENT | 71.50 |
| 84642 10/01/2020 | 2951 CUMMINS MID SOUTH LLC | 764.88 |
| 84643 10/01/2020 | 5698 DINNERS READY FOR YOU | 275.00 |
| 84644 10/01/2020 | 2806 DPC ENTERPRISES LP | 819.00 |
| 84645 10/01/2020 | 502 ECONOMY METALS INC | 154.36 |
| 84646 10/01/2020 | 3103 FASTENAL COMPANY | 587.60 |
| 84647 10/01/2020 | 6218 FOX GARRIN | 45.00 |
| 84648 10/01/2020 | 6217 FIRST STATE COMMUNITY BANK | 75.00 |
| 84649 10/01/2020 | 81 CAMETIME | 1,275.94 |
| 84650 10/01/2020 | 737 HACH COMPANY | 17,892,60 |
| 84651 10/01/2020 | 6225 HARRIS RODCER \& KENDRA C/O | 125.00 |
| 84652 10/01/2020 | 5158 NATHANAEL E HINDAL | 4,500.00 |
| 84653 10/01/2020 | 1348 HUNTSVILLE MACHINE | 77.00 |
| 84654 10/01/2020 | 471 HYDRO KINETTCS | 639.60 |
| 84655 10/01/2020 | 227 IDEMIA IDENTITY \& SECURITY LLC | 309.00 |
| 84656 10/01/2020 | 6224 IMACE MAKERS SALON \& SPA | 1,343.00 |
| 84657 10/01/2020 | 5591 INOVATIA LABORATORIES LLC | 361.75 |
| 84658 10/01/2020 | 2812 JACOBS ENGINEERING | 11,425.60 |
| 84659 10/01/2020 | 6219 JOHNS DAISY | 100.00 |
| 84660 10/01/2020 | 4776 KNOT AS IT SEEMS FLOWERS AND | 275.00 |
| 84661 10/01/2020 | 6220 LAMONDA DENISE | 250.00 |
| 84662 10/01/2020 | 579 LAND/CHARITON COUNTY CONCRETE | 530.25 |
| 84663 10/01/2020 | 1381 LEON UNIFORM COMPANY | 727.78 |



| BANK\# BANK NAME CHECK\# DATE | ACCOUNT\# NAME | CHECK AMOUNT | CLEARED | MANUAL |
| :---: | :---: | :---: | :---: | :---: |
| *20140433 Thru 20190820 | (NOT in SElected date rance) |  |  |  |
| 20190821 9/24/2020 | 5783 BANKCARD SERVICES | 8,226.74 |  | E-PAY |
| 20190822 10/01/2020 | 2591 MOBERLY AREA ECONOMIC DEVELOPM | 43,750.00 |  | E-PAY |
| 20190823 9/25/2020 | 6 AMEREN MISSOURI | 45,508.89 |  | E-PAY |
| 20190824 9/25/2020 | 2708 UMB BANK | 91,584.08 |  | E-PA |

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:
OUTSTANDING 324,541.74
CLEARED
.00
BANK 24 TOTAL
324,541.74
*VVOIDED"* 15,660.16

| FUND | TOTAL | OUTSTANDINC | CLEARED | VOIDED |
| :---: | :---: | :---: | :---: | :---: |
| 100 CENERAL FUND | 110,218.12 | 110,218.12 | . 00 | 4,247.04 |
| 105 PAYROLL FUND | 2,271.71 | 2,271.71 | . 00 | . 00 |
| 110 SOLID WASTE FUND | 30.09 | 30.09 | . 00 | . 00 |
| 115 PARKS \& RECREATION FUND | 21,283.13 | 21,283.13 | . 00 | 2,012.33 |
| 120 AIRPORT FUND | 10,350.47 | 10,350.47 | . 00 | . 00 |
| 300 UTILITIES COLLECTION FUND | 160.67 | 160.67 | . 00 | . 00 |
| 301 UTILITIES OP \& MAINT | 54,057.75 | 54,057.75 | . 00 | . 00 |
| 303 UTILITIES OP RESERVE | 10,426.97 | 10,426.97 | . 00 | 9,400.79 |
| 304 CAPITAL IMPROVEMENT TRUST | 11,425.60 | 11,425.60 | . 00 | . 00 |
| 306 UTILITIES CONSUMERS SECUR | 125.00 | 125.00 | . 00 | . 00 |
| 377 2004B SRF BONDS DEBT SERV | 37,900.15 | 37,900.15 | . 00 | . 00 |
| 378 2006A SRF BONDS DEBT SERV | 27,495.96 | 27,495.96 | . 00 | . 00 |
| 379 2004C BONDS DEBT SERVICE | 26,187.97 | 26,187.97 | . 00 | . 00 |
| 400 EMERCENCY TELEPHONE FUND | 7,652.13 | 7,652.13 | . 00 | . 00 |
| 600 TRANSPORTATION TRUST FUND | 682.20 | 682.20 | . 00 | . 00 |
| 601 STREET IMPROVEMENT FUND | 1,011.82 | 1,011.82 | . 00 | . 00 |
| 912 DOWNTOWN CID PROP TAX | 3,262.00 | 3,262.00 | . 00 | . 00 |

BANK\# BANK NAME
DESCRIPTION
24 DISBURSEMENTS

| 84591 Thru | 84592 | Accounts Payable Checks |
| :--- | :--- | :--- |
| 84593 Thru | 84604 | Cap in Checks |
| 84605 Thru | 84615 | Utility Billing Checks |
| 84616 Thru | 84714 | Accounts Payable Checks |

9172020 Accounts Payable E-Pay
20140433 Thru 20140434 Accounts Payable E-Pay

20140435 Thru 20140437 Gap in ACH
20140438 Thru 20140440 Accounts Payable E-Pay
$20140441 \quad$ Cap in ACH
$20140442 \quad$ Accounts Payable E-Pay

20140443 Thru 20140822 Cap in ACH
20140823 Thru 20140825 Accounts Payable E-Pay
20140826 Thru 20140829
20140830 Thru 20150228
20140831 Thru 20150228
20150229 Thru 20150406
20150407
20150408 Thru 20150507
20150508 Thru 20150514
20150515 Thru 20150614
20150615 Thru 20150622
20150623 Thru 20150624
20150625 Thru 20150628
20150629
20150630
20150631 Thru 20150633
20150634 Thru 20150904
20150905 Thru 20150917
20150918
20150919 Thru 20150922
20150923 Thru 20150925
20150926 Thru 20150943
20150944 Thru 20160702
20160703 Thru 20160714 Accounts Payable E-Pay
20160715
20160716
20160717 Thru 20161122
20161123 Thru 20161128
20161129 Thru 20170123
20170124 Thru 20170126
20170127 Thru 20170209
20170210
20170211 Thru 20170230
20170231 Thru 20170252 Accounts Payable E-Pay
20170253 Thru 20170809 Gap in ACH
20170810 Thru 20170812 Accounts Payable E-Pay
20170813 Thru 20170950 Gap in ACH


| 20170951 Thru 20170957 |  |
| :---: | :---: |
| 20170958 Thru 20171073 | Cap in ACH |
| 20171074 Thru 20171082 | Accounts Payable E-Pay |
| 20171083 Thru 20180103 | Cap in ACH |
| 20180104 Thru 20180109 | Accounts Payable E-Pay |
| 20180110 | Cap in ACH |
| 20180111 Thru 20180118 | Accounts Payable E-Pay |
| 180119 | Cap in ACH |
| 20180120 Thru 20180127 | Accounts Payable E-Pay |
| 20180128 | Cap in ACH |
| 20180129 Thru 20180130 | Accounts Payable E-Pay |
| 20180131 | Cap in ACH |
| 20180132 Thru 20180139 | Accounts Payable E-Pay |
| 20180140 Thru 20180308 | Gap in ACH |
| 20180309 | Accounts Payable E-Pay |
| 20180310 Thru 20180331 | Cap in ACH |
| 20180332 | Accounts Payable E-Pay |
| 20180333 Thru 20180425 | Cap in ACH |
| 20180426 Thru 20180429 | Accounts Payable E-Pay |
| 20180430 | Cap in ACH |
| 20180431 Thru 20180441 | Accounts Payable E-Pay |
| 20180442 Thru 20180671 | Cap in ACH |
| 20180672 Thru 20180675 | Accounts Payable E-Pay |
| 20180676 Thru 20180724 | Cap in ACH |
| 20180725 Thru 20180730 | Accounts Payable E-Pay |
| 20180731 | Cap in ACH |
| 20180732 Thru 20180741 | Accounts Payable E-Pay |
| 20180742 Thru 20181031 | Cap in ACH |
| 20181032 Thru 20181050 | Accounts Payable E-Pay |
| 20181051 Thru 20190170 | Gap in ACH |
| 20190171 Thru 20190174 | Accounts Payable E-Pay |
| 20190175 Thru 20190203 | Cap in ACH |
| 20190204 Thru 20190217 | Accounts Payable E-Pay |
| 20190218 Thru 20190505 | Cap in ACH |
| 20190506 Thru 20190521 | Accounts Payable E-Pay |
| 20190522 Thru 20190611 | Cap in ACH |
| 20190612 Thru 20190616 | Accounts Payable E-Pay |
| 20190617 Thru 20190724 | Cap in ACH |
| 20190725 Thru 20190762 | Accounts Payable E-Pay |
| 20190763 | Cap in ACH |
| 20190764 Thru 20190769 | Accounts Payable E-Pay |
| 20190770 Thru 20190771 | Cap in ACH |
| 20190772 Thru 20190824 | Accounts Payable E-Pay |

Department: Administration
Date: October 5, 2020

Agenda Item: Report from Chamber of Commerce on Junk Junction.

Summary:
See attached information.

Recommended Action Information only.
Fund Name: N/A

Account Number: 0.00

Available Budget \$: N/A

| ATTACHMENTS: |  |  | Roll Call | Aye | Nay |
| :---: | :---: | :---: | :---: | :---: | :---: |
| _Memo <br> _Staff Report | $\qquad$ Council Minutes $\qquad$ Proposed Ordinance | Mayor <br> M $\qquad$ | S___ Jeffrey |  | - |
| _ Bid Tabulation | -_Attorney's Report | Counci | il Member |  |  |
| P/C Recommendation | _-Petition | M | S__ Brubaker |  |  |
| P/C Minutes | - Contract | M | S__Kimmons | - | - |
| Application | _ Budget Amendment | M | S__Davis |  | - |
| _ Citizen <br> Consultant Report | Legal Notice | M | S__Kyser |  |  |

## 2020 Junk Junktion Event Summary

Junk Junktion Moberly's Vintage Market was held September $19^{\text {th }}$ in the 200-500 blocks of Reed Street from 9am-5pm. This was the third year of the event, hosted by the Chamber and the City. Planning for Junk Junktion began in January with the event announcement. The purpose of the event was to build on Homecoming weekend to increase trips to Moberly, lengthen the visitors stay, increase shopping and awareness of all Moberly retail businesses and push traffic to Moberly restaurants.

The Chamber handled all marketing and promotional material creation. The Chamber used Social Media platforms (Facebook, Instagram, Twitter \& LinkedIn), radio ads, Community Calendar posts, and a KOMU commercial to promote the event. The Chamber shared posts on other pages they manage ie the Moberly Depot District and Moberly Community Betterment also to promote the event.

Vendors were actively solicited to participate in the event. The Chamber distributed mass emails thru Constant Contact to potential Vendors and developed a database of quality vendors to pull from for future events. Vendors were solicited throughout Missouri, Illinois and lowa and event information was distributed to them regularly to encourage participation. Seventy-five vendors from Mid-Missouri and Illinois signed up to participate. Vendors sold handmade, repurposed, upcycled, vintage items, flowers and baked goods or approved specialty items like clothing or bath products. Specialty item vendors were limited so as not to overlap product. Third party sales vendors were not allowed to participate in order to control the events theme. Vendors were given information on the CID's tax rate and forms for reporting taxes.

For the second year the Chamber requested public consumption to be lifted for the event. This enabled Shady Tuesday's and the Moberly Jaycees to sell alcoholic beverages in the street. People who purchased alcohol were required to have arm bands identifying they were 21 or over. All alcoholic beverages were served in event cups to also be easily identified.

Porta Potties and handwash stations were located on Reed Street to help with the need for public restrooms.
The Chamber received a grant from the Missouri Division of Tourism to allow for the purchase of COVID safety equipment. The Chamber distributed free masks to event attendants. The Chamber also had messaging that requested masks be worn and social distancing guidelines followed. The Chamber located hand sanitizer thru out the event and had a temperature check station.

The Chamber visited each downtown retail business and each business affected by the closure of Reed to discuss with them the schedule for the event and answer any questions the businesses may have prior to the event. The Chamber gave each business a letter outlining the event and encouraged them to place items on the sidewalk the day of the Event to increase the shopping area and length of time attendees spent downtown. Downtown residents were notified by the Chamber of the street closure to ensure cars were out of the street.

The Chamber estimates there were at least 4000 people that attended the event. Positive feedback was received from all downtown businesses. There was an obvious increase in downtown businesses sales and overall foot traffic in their businesses. The Junk Junktion Facebook event reached 142,686 people with 6,510 responding "interested" or "attending".

The Chamber collected contact information from over 500 event attendees to use in tracking. 91 different zip codes were received from 45 different counties in 5 different states and 3 countries. Zip Code information is attached to this report. At least seven hotel stays were reported from Comfort Inn and Super 8 by Vendors coming for Junk Junktion. This is an increase from five in 2019.

## Moberly JROTC Patriot Car Show

The Chamber worked to secure a student organization to plan and host a car show to add an activity to attract a different demographic of people. Moberly High School JROTC program hosted their first ever car show and was very pleased with the invitation to join Junk Junktion. Their Patriot Car Show had 28 cars participate. The JROTC organization did earn a profit from the event. JROTC is making plans to host and expand the Patriot Car Show again in 2021 in conjunction with Junk Junktion.

## Vendor Feedback

The Chamber distributed digital surveys to each Vendor who participated in Junk Junktion. $\mathbf{3 6}$ vendors took the survey out of 70 vendors.

- $83 \%$ of the vendors were very satisfied with the event
- A 2019 \& 2020 Vendor had an increase of 75\% from 2019
- Another 2019 \& 2020 Vendor had an increase of 50\%
- $89 \%$ of vendors are interested in attending the event next year


## Vendor comments:

- The advertising, how well ran the event was, communication with vendors was amazing, all the options, the weather, the sales.
- I loved being able to pull right up and unload and set up. There were so many people and our sales were amazing. Staff was extremely helpful and friendly. I saw a tons of FB ads for event.
- I think everyone who was involved with Junk Junction did a fabulous job making it a very successful day!
- Best sales for any event I have ever vendored! Huge crowd, ready for crafts, ready to buy!
- Weather was beautiful, which helped greatly. Staff wonderfully positive and helpful! Sales and interest was really good. Having the vehicle parked in our space was an asset in every way, as we could store our inventory!
- Thank you very much for wonderful event. Organization was very thoughtful-distancing booth in so strange Covid time, music not very loud, but extremely pleasant like a small accent to the show. Masks were proposed for people who needed them. The most important thing is that people was so hungry for communication, being together, have fun together and simply be happy. It was very pleasant event, some sort of "normalcy" after so many months of stress. Thanks again!
- The weather was beautiful, the people were all so friendly, I always inquire where people are from - local and distant, my neighbors were great. Over all, well done Moberly Chamber.


# 2019 Business Owner Survey Responses 

| BUSINESS | FEEDACK |
| :---: | :---: |
| Encore | 2020 Sales were up 35\% over 2019. |
| Encore 2 | Sales up $30 \%$ while running a $75 \%$ off sale |
| Charlotte's Web Antiques | Over 200 in store increase of 100 from last year. Best day of 2020 so far. |
| Shady Tuesday's | 80\% increase in sales from last year. |
| Bean | Net Sales increase of 67\%, Total sales increase of 59\% |
| Vintage 424 | Sales increase 121\%, Transactions up 100\% |
| Coach Light | 225 sales transactions up from 110 in 2019. 57\% increase in net sales. |
| Kids Caboose | 200\% increase in sales inside Kids Caboose. $250 \%$ increase on street vendor booth sales. |
| Jaycees | Up 100\% from 2019 |
| Coates Street Corner Grill | Sales up 26\% from 2019 |
| Maurices | Sales up $52 \%$ from 2019. Maurices gave us 100 coupons to handout at the event which we feel is what led to their sales being positively affected. |
| AK's | First year for increased foot traffic and sales. |
| Taco Bell | Significant increase in typiqul caturday traffic. 15 minute wait all day. |

## 2021 Junk Junktion Plans

1. Event will again be held on Moberly's Homecoming weekend. Date will be announced after MPS announces their Homecoming date.
2. Expand marketing materials ie. banners, yard signs, post cards, handouts, posters, radio and television ads. And begin distribution of materials earlier.
3. Request funding from Tourism Grant and CID Event Grant.
4. Increase the number of Vendors to fill all of 200, 300, 400 and 500 blocks of Reed.
5. Move JROTC Patriot Car Show to 200 \& 300 blocks of Coates Street.
6. Add additional activities and partners to host the activities in the $400 \& 500$ blocks of Coates.
7. Create a valet or trolley system with sponsorships to move people around event.
8. Event information will be distributed to reunion planners to encourage reunion attendees to stay in Moberly longer.
9. Solicit event to group tour planners.
10. Add additional street musicians throughout the event.
11. Expand food and bar services in each event block. Reach out to Civic clubs like Knights of Columbus and Eagles to offer food booths.
12. Add additional picnic tables, porta potties and handwash stations.
